

Connect: Relativity admin

Connecting users to different instances

To connect users to multiple instances with their one set of login credentials, navigate to the Admin-level Users tab. Find the user that needs to be connected and select the user.

Once the user is selected and their user information page is available, add a new Login Method.

1. In the Login Method section, click **New**.
2. Click the **Provider** drop-down menu.
3. Select the instance name of the connected environment.
4. Enter the **OpenID Connect Subject**.

Note: The OpenID Connect subject is the user email address in the other instance.

5. Click **Save**.

The screenshot shows the 'Login Method (User)' configuration page for a user named 'Lee, Tim'. At the top, there are 'Save' and 'Cancel' buttons. Below them, the title 'Login Method (User)' is displayed. The user's name 'User Lee, Tim' is shown. The 'Login Method Enabled' toggle is turned on. The 'Provider' dropdown menu is empty, and the 'OpenID Connect Subject' field is empty.

An already existing user also needs the default password provider login method removed.

Each instance has that instance's group and security permissions. If the users already exist from previous engagements, no action is needed.

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